

Program Sustainability Action Plan

Program focus statement:

Background: [Briefly summarize the history and current state of the program you wish to sustain.]

Current funding sources: [List the current funding sources for this program along with their expiration dates.]

Sustainability results:

Program elements to be sustained: [List the program elements that your team has decided to sustain. Refer to your evaluation data to see which program elements are most effective and essential.]

Time frame:

Domain:				
Sustainability Objective:				
Steps to achieve objective: [Be very specific and include important sub-steps. Anyone should be able to pick up this document and understand what needs to happen in order to reach your objective.]	Who will do the work? [Who will ultimately ensure the work gets finished?]	What does success look like? [What metrics will you use to track progress on the completion of each step? How will you know it's time to move on to the next step?]	What non- financial resources are needed for this step? Where will they come from?	Due date [A specific date by which the activity must be completed.]
Step 1.				
Step 2.				
Step 3.				
Step 4.				
Step 5.				
Step 6.				